



## Tax Manager

If you are a Tax Manager with 5+ years of public accounting experience and a licensed CPA looking to work in a customized career - flexible work model, please read on.

Are you a strategic and creative tax professional who likes solving tax issues? Do you enjoy providing tax compliance and consulting services to entrepreneurial clients and high-net worth individuals?

FMD is looking for an entrepreneurial-focused individual that is strategic and relationship-oriented in nature. The ideal candidate is a motivated leader who has a client-focused work ethic and a passion for high-level client service to help drive the growth of the firm and their personal professional career growth. The Tax Manager is expected to possess exceptional communication skills allowing for relationship building at all levels and must be able to work independently and in teams to accomplish a goal. Individuals who thrive will exhibit the following success skills: collaboration, critical thinking, emotional intelligence, executive presence, growth mindset, and results focus.

The Tax Manager role will be responsible for primary management of the client relationships and formulating and implementing advice and keeping individuals and businesses compliant with various tax regulations. They will be responsible for ensuring project deadlines are met for their clients. As proactive business advisors, FMD CPAs offer creative ideas and practical solutions in a tireless pursuit of success.

FMD's core purpose is high level client service to perpetuate growth through collaboration. Our core values reflect how we manage our work, our relationships, and ourselves. As an employee of the firm, you will live true to our core values of Strategic, Experienced, and Connected. Our core values are the standards by which we conduct ourselves day in and day out, both internally and externally.

As a Tax Manager your role will include identifying and implementing tax planning and consulting opportunities to FMD's client base. Working in a highly interactive team environment, you will participate in the tax planning and consultation process for clients, delivering an outstanding client experience. You will gain hands on experience for compliance review and advisory skills with all types of engagements, ranging from individuals, partnerships, C-corp, and S-corporations. Many FMD clients have both domestic and international tax planning needs.

This is an incredible opportunity for the right candidate. You will immediately become a key member of our team and will be directly involved in the future growth as our firm continues to expand in the coming years. FMD employees are as important to us as our clients, and we take pride in recognizing the talents and efforts of those with whom we work.

### What's in it for you?

- ① Flexibility and the opportunity to balance your personal lifestyle against your career goals
- ① We offer our staff the ability to work a Hybrid Work Model, with flexibility to work from home
- ① Flexible Work Schedules
- ① **Customized** Career Growth Path
- ① **Customized** Compensation and Benefits
- ① Leading edge of professional standards and technology hardware and software
- ① Training and continuous improvement programs
- ① **Customized** billable hour goals

Fenner, Melstrom & Dooling, PLC (FMD) provides strategic direction, tax, and financial reporting service solutions to guide client growth for closely held businesses and high net worth individuals. For more than 65 years, FMD has been known for embracing its client's business as their own by investing in the best resources to bring optimal results. The experience FMD brings to the equation demonstrates unmatched service and industry leading client retention.

## What you will be doing:

- ⦿ Review and make adjustments to small business clients' financials.
- ⦿ Prepare business (partnership and corporate) and individual tax returns.
- ⦿ Review business and individual tax returns prepared by other team members and provide feedback accordingly.
- ⦿ Coordinate with other team members to ensure the clients are always receiving our best work.
- ⦿ Research and draft memorandum involving complex tax matters.
- ⦿ Identify and implement tax planning opportunities for clients.
- ⦿ Prepare, coordinate, and follow through on any communication needed with new or existing clients. Demonstrate excellent verbal and non-verbal communication skills and confidence in the delivery of financials, tax returns and other matters to clients.
- ⦿ Always maintain the highest ethical standards and confidentiality.
- ⦿ Managing client expectations and assisting clients with their tax and other related questions.
- ⦿ Identify and research tax questions that may arise for a client's situation and continuously monitor tax updates.

## Compensation

Commensurate with experience and customized program



## What you need for this position:

- ⦿ Licensed CPA
- ⦿ Bachelor's degree in accounting or tax
- ⦿ Self-starter and a problem solver
- ⦿ 5+ years of accounting and business tax preparation experience is ideal
- ⦿ Ability to meet deadlines and prioritize existing projects based on client needs
- ⦿ Strong attention to detail and ability to perform multiple tasks efficiently and accurately
- ⦿ A desire to keep improving and a can-do attitude
- ⦿ The ability to see the big picture to best assist and guide the client

Send resume via email to:  
[fmd@fmdcpas.com](mailto:fmd@fmdcpas.com)